

Change/Declare Degree Program Form

Students who have previously declared a degree program who want to change it should complete this form and return it to the Registrar’s Office. Changing your degree program allows you to receive communications from the university about your major and to assign you an appropriate advisor. Students can only have **one** degree program at a time. Note that the Bachelor of Business Administration has majors within the degree program such as accounting, finance, etc. Students pursuing that degree should consult with that department chair to declare a major.

PLEASE PRINT CLEARLY

Student Name: _____ ID Number: _____

Email Address: _____ Phone: _____

CHANGE MAJOR TO:

Bachelor of Business Administration (BBA)

Accounting

Finance

Marketing

Operations Management

Bachelor of Science in Information Technology and Computer Science (ITCS)

Bachelor of Arts in Political Science and Public Administration (POL)

Bachelor of Arts in LLB (LLB)

** Students may only have one major. Students who have two or more majors recorded on Self Service can change their major to a degree offered in the year of admittance to AUAF. However, if a student left AUAF and was re-admitted, s/he must follow the degree requirements in the catalog year of re-entry. Please check your AUAF email regularly. The Registrar’s Office may contact you to clarify information.*

Student Signature _____ **Date** _____

FOR REGISTRAR’S USE ONLY:	
Request received by (initials) _____	Date _____
Request processed by (initials) _____	Date _____
<input type="checkbox"/> Update advisor <input type="checkbox"/> Update transcript record	