

INTENT TO GRADUATE FORM

This form must be completed by students who intend to graduate with a bachelor’s or MBA degree in December, May or August and returned to the Registrar’s Office (first floor, Bayat Building). After the form has been submitted, your academic records will be reviewed to determine if you have met (or will meet) the requirements for graduation. You will be contacted regarding the results of your academic degree audit or review. If you need additional coursework, you will be contacted to ensure that you register for the necessary courses in your final semester.

UG Students intending to finish coursework in fall, spring or summer should complete this form by 15/October. MBA students need to complete this form by 15/March.

One graduation ceremony will be held at the end of the spring semester for December, May & August graduates. The graduation fee is 6,500 AFA which includes cap and gown, degree audit, diploma, etc. Also, before graduating, students’ AUAF accounts must be current with no stops.

Please attach two color passport size photographs to this form.

Student Information: **(PLEASE PRINT CLEARLY)**

Name _____

Student ID number _____ Phone # _____

Height _____ Weight _____ Father’s Name _____

Date of Birth _____ Email Address after Graduation _____

Degree program:

Bachelor’s Degree

MBA

Major/Concentration _____

Year entered AUAF _____

When will the coursework for your degree be complete?

Spring/May _____ Summer _____ Fall/December _____
Year Year Year

Student’s signature _____ Date _____

<p>Student Finance Office (fee applied) _____ Date _____</p> <p>FOR REGISTRAR’S USE ONLY:</p> <p>Request received by (initials) _____ Date _____</p> <p>Request processed by (initials) _____ Date _____</p>
