December 05, 2015

Request for Quotation (RFQ)

RFQ Deadline: December 15, 2015

Annual Audit (Two fiscal years)

Audit Period – July 01, 2013 to June 30, 2014 and July 01, 2014 to June 30, 2015

The American University of Afghanistan would like to solicit application/quotation from all qualified national and international public accounting firms to conduct the annual audit of all the resources managed by the American University of Afghanistan.

All external auditing firms submitting their quotations should be from among the major national or international public accounting firms approved by USAID’s Office of Inspector General – Afghanistan. The external auditors selected by the audit and finance committee of the Board of Trustees shall render their report and findings to senior management of AUAF and or as needed to the Audit Committee of the Board of Trustees. External auditing firm shall conduct an examination of the financial records of the University System for its 2 fiscal year from July 01, 2013 to June 30, 2015.

OBJECTIVES AND GENERAL STATEMENT OF WORK
AUDIT OF USAID RESOURCES MANAGED BY THE AMERICAN UNIVERSITY OF AFGHANISTAN

I. BACKGROUND

American University of Afghanistan had its last audit in 2014 which was for financial year 2011-12 and 2012-13. The financial year at AUAF starts 1st July and ends 30th June. The annual audits for FY 2013-14 and 2014-15 are not conducted. The university is planning to have the pending audits started by January 2016.

The annual audit for two financial years will cover auditing all the revenues received and all the costs incurred during this period by AUAF, this audit will exclude the funds AUAF received from USAID through cooperative agreement, which is already audited by SIGAR. The overall actual revenues of AUAF during the requested period of audit are $ 23,820,713.68, and the overall expenses are $21,590,703.76. AUAF also have a cooperative agreement with USAID, the total cost incurred by AUAF within this agreement is $15,885,843 which is already audited by SIGAR.

The idea to establish an American university in Afghanistan emerged in 2002, based on the success of other American universities around the world. Today, the university is Afghanistan’s only not-for-profit,
private and independent university. It is non-political and non-sectarian, and committed to educating future generations of leaders in business, society and government.

II. TITLE

Annual audit of AUAF costs and revenues for the period 1st July 2013 to 30th June 2015.

III. AUDIT OBJECTIVES AND SCOPE

The objective of this Engagement is to conduct the annual audit of AUAF resources. The resources are both internal resources (generated from tuition fees received from students) and external resources (funds received from donors). This audit should be conducted in accordance with International Accounting Standards, International Financial Reporting Standards and U.S. Government Auditing Standards and the USAID “Guidelines for Financial Audits Contracted by Foreign Recipients (Guidelines).”

IV. REPORT SPECIFICATIONS

The auditor shall prepare a report in accordance with the guidelines of IAS, IFRS the OIG standard SOW.

V. WORK SCHEDULE

- All applications/quotations should be received by the deadline.
- Selection of auditing firm and signing of formal contract will take place by the end of December 2015.
- Audit field work should be conducted and completed by end of March 2016.
- Presentation of draft audit report and findings of audit by audit firm representative to AUAF senior management and USAID and/or financial/audit committee members of the board of trustees should be send no later than mid April 2016.
- Final report should be issued and transmitted to AUAF senior management and board of trustees no later than mid-May 2016.
- For questions or further information, please contact:

  Salahuddin Nasratyar
  Director of Finance
  The American University of Afghanistan
  snasratyar@auaf.edu.af
  +93 (0) 795 082 669

VI. PROPOSALS SUBMISSION GUIDELINES
Proposals should be sent by email to the attention of Faqir Ahmad Faqirzai at ffaqirzai@auaf.edu.af with a copy to Salahuddin Nasratyar at snasratyar@auaf.edu.af or via hard copy at the address indicated below, no later than **3:00 pm December 15, 2015**. Proposals received after the due date will not be considered.

Attention of:
Faqir Ahmad Faqirzai  
Acting Director of Procurement  
The American University of Afghanistan  
Darul Aman Road, (next to the Cure International Hospital)  
Kabul, Afghanistan.  
Phone: +93 (0) 706006830