Call for Applications
Scholarships for AUAF-PDI/USAID-PROMOTE for
Desktop Support Technician

Background

The Professional Development Institute (PDI) is a branch of the American University of Afghanistan (AUAF) based in Kabul. It offers a broad range of training and education courses throughout Afghanistan to private businesses, non-profit agencies, NGOs, and governmental sectors. The Institute draws on the expertise of the world-class faculty at the American University of Afghanistan and others to provide courses custom tailored to specific needs as well as courses offered on an open enrollment basis. This expertise includes English language, business administration and management, public administration, and information technologies.

PDI is the exclusive tester for civil aviation English in Afghanistan and also provides testing services for internationally recognized certifying organizations. Some of the many tests PDI offers include: iBT TOEFL, IELTS, GRE, GMAT, ACCA, FIA, CAPM, Microsoft, Cisco, EC-Council and CompTIA.

PDI has three units which consist Business, English and Information Technology in Kabul as well in four regional centers Kandahar, Mazar-e-Sharif, Herat and Jalalabad.

PDI’s objective is to educate Afghan males and females in their relevant field for the better future of Afghanistan.

Purpose of scholarship policy:

In an effort towards women empowerment in Afghanistan the Professional Development Institute (PDI) of the American University of Afghanistan (AUAF), with the support of The United States Agency for International Development (USAID), will enroll 540 women in its certification programs on full scholarships over five years under the PROMOTE project. The impact of completing these certification programs is distinct from a one-off, short-term training; at the conclusion, women will possess internationally recognized, highly esteemed certifications. The impact that the availability of such opportunities in four regions (Herat, Mazar, Kandahar and Jalalabad) of the country offers is significant: priming women to enter careers and jobs in management and finance that will not only change the lives of these particular women, but also has the potential to alter the landscape of these highly respected professional fields and set a precedent for other women.

AUAF/PDI through these scholarships will train a total of 540 students (108 students per year in average) throughout the life of the project (5 years). These 540 positions are designed to be held by unique students; in other words, a student receiving a scholarship for one certification course will not be available to receive a second scholarship for a second course.

Description of Desktop Support technician

This course will long for a period of one year during which a student will be able to understand the basics of computer and IT. The students will be given a detailed training on hardware and software parts of computers varying from basic hardware of computers and operating systems to advanced software such as Microsoft Office 2013 package. The students will also know how to install, configure, use and trouble shoot windows 8.1 as well. Upon completing this course successfully, the students will be able to start a career as IT support engineer, IT support technician, Microsoft Office specialist and other IT desktop related activities.

Individuals who contribute specialized skills to an IT project team can benefit from this certification by allowing them to align their work with that of IT coordinators and remote area access managers.
Eligibility criteria for scholarships: Applicants who want to apply must meet the following eligibility requirements.

1. The applicant must be Afghan female citizen of the relevant province.
2. Must have good command of English Language both oral and verbal.
3. Must have basic math skills.
4. Must have at least high school certificate while bachelor degree is plus point.

Application guidelines: Interested candidates should submit their full application, including the items described below to the e-mail: pdischolarships@auaf.edu.af NOT LATER than Monday, 29th February 2016; Electronic applications will be considered only.

Please Indicate the below on the subject of your email for relevant province:

1. “Application for DST-IT/JALALABAD” for Jalalabad,
2. “Application for DST-IT/MAZAR” for Mazar, and

Application Package:

1. A copy of High School or University Degree.
2. An updated Curriculum Vitae.
3. A 300 words statement of interest (explaining their commitment “in terms of time and other resources” towards completion of this Program, their future endeavors in their professional field and how this opportunity can help them get to their endeavors).
4. In case of employees, a letter of agreement from their current employer about their availability to attend the courses if applicable.
5. A copy of passport or NID (Tazkira)
6. One recent passport size photo

Only shortlisted candidates will be contacted for a round of entry test and interviews.

For any further information please contact us