

Duplicate Diploma Request form

All AUAF graduates are entitled to one copy of their diploma and transcript attested by the Ministry of Higher Education. It is the student's responsibility to obtain the attestation of the Ministry of Foreign Affairs for their diploma. In case a student loses their diploma they may request a duplicate copy of their package for a fee of 7500 AFN payable to student finance through AIB. Obtaining MOHE attestation for the duplicate copy is the student's responsibility. A duplicate diploma may not be issued if a student has a financial or library stop list. Please allow **five** working days for this form to be processed.

Number of copies required _____ (7500 AFN fee for each copy)

Please PRINT or TYPE and return completed form to the Registrar's Office.

Full Name: _____ Student ID: _____

Email Address: _____ Phone: _____

Date of Attendance: _____

Student Signature: _____ Date: _____

FOR STUDENT FINANCE USE ONLY

Student Finance Signature: _____ Date: _____

FOR REGISTRAR'S USE ONLY:	
Request received by (initials) _____	Date _____
Request processed by (initials) _____	Date _____