Job Announcement

Position Title: **Adjunct Faculty in Social Science and Humanities**
Duty Station: **Kabul**
Reports To: **Chair of the Division of Social Sciences and Humanities**
No. of Position: **open**
Vacancy Number: **AF-033-2019**

AUAF Background:

The American University of Afghanistan (AUAF) is a private, non-profit university offering an American-style liberal arts education. We opened our doors in 2005 and currently offer four undergraduate academic majors and an MBA program. We follow a strict non-discriminatory policy and applicants from all ethnic, religious, and economic backgrounds are encouraged to apply. We are a young and growing dynamic university with a student population of nearly 1,100 and we hope to reach 1,250 students by the fall 2019 academic semester. We have expanded operations to the 75-acre international campus across the street from our original campus. Construction is ongoing for additional classroom and lab buildings to help meet the growing needs of our student population.

The Division of Social Sciences and Humanities (SSH) is seeking qualified candidate to join its pool of adjunct faculty members, to possibly begin in the fall semester 2019.

Position Description:

This adjunct faculty appointment is a non-tenure-track faculty position to join the pool of SSH Division adjuncts. Teaching responsibilities may include both introductory and upper-level undergraduate courses, depending on the teaching needs of the SSH Division.

Key outcome:

- International quality teaching and learning

Duties and Responsibilities:

Adjunct faculty members are contracted fulfil the roles and responsibilities described in the Faculty Handbook and university policies and procedures that detail specific faculty duties. Major responsibilities are listed below.

The base contract period refers to an academic semester, including possible pre- and post-semester faculty workshops. The contractual period extends from one week before the start of the semester to one day after end of the semester.

Teaching and Mentoring

- Teach undergraduate courses in Social Sciences and Humanities, mostly at introductory, but also possibly at advanced levels: Introduction to Journalism, Social Research Methods, History of Afghanistan, and Introduction to Gender Studies.
- Commitment to advising and monitoring undergraduate students registered in the class (es) taught.
- Evaluating student work and assessing student learning outcomes.
- Hold regular office hours and work with individual students, acting as academic mentor.
- Remain engaged and current in the academic profession and in their disciplines.

University Service:

- When relevant, and upon invitation by the SSH Chair, attend faculty meetings.
- Contribute, on a punctual basis, to the curriculum development of other courses.

Essential Qualifications:

- Ph.D. or ABD qualification, in subjects related to Social Sciences and Humanities, from an accredited university. In some cases MA holders might be considered, depending on experience.
- Significant teaching experience in western higher education and evidence of excellence in university teaching.
- Excellent oral and written English skills.
- Publications and/or other evidence of professional engagement.
- Experience teaching in international, multicultural, settings preferred.
- Demonstrate a strong sense of values and ethics, consistent with the mandate of the American University of Afghanistan.
- Demonstrated experience with learning management systems such as Canvas, Moodle, or Blackboard.
- Fluency in Farsi/Dari, and/or Pashtu is desirable.
- If hired, the successful applicant is expected to provide official proof of academic degrees (transcripts sent from the degree granting school directly to AUAF).

Submission Guideline:

To apply, please send a single PDF document: a cover letter, curriculum vitae, statement of teaching purpose, two recent teaching evaluations, a copy of all academic degrees, and contact information for three references to facultyjobs@auaf.edu.af. Your statement of teaching purpose should address your ability to teach in a multi-cultural/post-conflict setting and create a collaborative and inclusive environment. Please include "**Adjunct Faculty in Social Science and Humanities**" in the subject line of the email. Please also specify in your e-mail which course you are prepared to teach. Candidates from underrepresented groups within the academy are particularly encouraged to apply.

Application Deadline:

All applications must be submitted on or before August 9th, 2019. After reviews of the applications, formal interviews for the finalists will be set up on the AUAF campus.

If you have questions about this position, contact Pr. Victoria Fontan, (vfontan@auaf.edu.af) SSH Division Chair. For more information about the university, visit our website at: http://www.auaf.edu.af