

Vacancy Announcement

Position Title: Adjunct Faculty Procurement and Logistics
Reports To: Chair Business Department
Location: AUAF Campus, Kabul, Afghanistan
Vacancy Number: AF-034-2019

AUAF Background

The American University of Afghanistan (AUAF) is a private, non-profit university offering an American-style liberal arts education. We opened our doors in 2005 and currently offer four undergraduate academic majors and an MBA program. We follow strict non-discriminatory policy and applicants from all ethnic, religious, and economic backgrounds are encouraged to apply. We are a young and growing dynamic university with a student population of nearly 1,100 and we hope to reach 1,250 students by the fall 2019 academic semester. We have expanded operations to the 75-acre international campus across the street from our original campus. Construction is ongoing for additional classroom and lab buildings to help meet the growing needs of our student population.

The AUAF's Business department is seeking a qualified candidate for an Adjunct Faculty of Procurement and Logistics based in Kabul.

Position Summary:

This adjunct faculty appointment is a non-tenure-track faculty position in the Business Department. Teaching responsibilities will include Procurement and Logistics courses.

Key outcomes include:

- International quality teaching and learning

Responsibilities:

Adjunct faculty members are contracted fulfill the roles and responsibilities described in the Faculty Handbook and university policies and procedures that detail specific faculty duties. Major responsibilities are listed below. The base contract period refers to an academic semester, including possible pre- and post-semester faculty workshops. The contractual period extends from one week before the start of the semester to one day after end of the semester.

Teaching and Mentoring Responsibilities

- Teach undergraduate courses in Procurement and Logistics.
- Commitment to advising and monitoring undergraduate students registered in the classes.
- Evaluating student work and assessing student learning outcomes.
- Hold regular office hours and work with individual students, acting as academic mentor.
- Remain engaged and current in the academic profession and in their disciplines

Required Qualifications, Skills and Experience:

- Masters or PhD in Business from an accredited university.
- Significant work experience / teaching and training experience in the field of Procurement and Logistics.
- Have a deep understanding of the procurement function and its role in supply chain management.
- Understand purchasing and how it relates to supply chain management and business strategy.
- Have work or teaching experience in materials management including inventory systems; purchasing procedures; supplier selection; outsourcing; supply chain partnerships; price determination; negotiations; and transportation issues.
- Excellent oral and written English skills.
- Experience teaching in international, multicultural, settings preferred.
- Demonstrate a strong sense of values and ethics, consistent with the mandate of the American University of Afghanistan.
- Demonstrated experience with learning management systems such as Canvas, Moodle, or Blackboard.

If hired, the successful applicant is expected to provide official proof of academic degrees (transcripts sent from the degree granting school directly to AUAF).

Submission Guideline:

To apply, please send a single PDF document: a cover letter, curriculum vitae, statement of teaching purpose, two recent teaching evaluations, a copy of all academic degrees, and contact information for three references to facultyjobs@auaf.edu.af . Please include “**Adjunct Faculty Procurement and Logistics**” in the subject line of the email.

Application Deadline: All applications must be submitted on or before August 17th, 2019.

After reviews of the applications, formal interviews for the finalists will be set up on the AUAF campus.

If you have questions about this position, contact Dr. Arni Arnthorsson, Business Department Chair (aarnthorsson@auaf.edu.af)

For more information about the university, visit our website at: <http://www.auaf.edu.af>