

REQUEST FOR QUOTATION (RFQ)

Reference No: AUAF-RFQ-20-025

Issue Date: January 3, 2021

Closing Date: January 10, 2021

- The quotations will be accepted only from 1:00 PM to 5:00 PM on 10 January, 2021
- Quotations will only be received through email to tender@auaf.edu.af.
- You may send your **question** to mshahid@auaf.edu.af and must CC bhaidari@auaf.edu.af. The deadline for questions will be 7 January, 2021 10:00 am.

PROJECT:

Provision of Solid Rubber Seal Strip for PVC Windows

The American University of Afghanistan
Darulaman Road,
District 7, Kabul, Afghanistan

1. General:

The American University of Afghanistan (AUAF) is Afghanistan's only private, not-for-profit, institution of higher education, offering internationally-supported degree programs and education.

2. Project Summary:

AUAF seeking qualified vendor for provision of solid rubber seal strip for PVC windows. Firms and Companies who have a solid track experience in provision of such items with competitive prices to the international and national organizations within Afghanistan can submit their quotation.

3. Government Withholding Tax:

Pursuant to Article 72 in the Afghanistan Tax Law effective March 21, 2009, AUAF is required to withhold "contractor" taxes from the gross amounts payable to all Afghan/International for-profit subcontractors/vendors. Subsequently, based on Decision No. 15 of the Cabinet of Ministers of the Islamic Republic of Afghanistan, AUAF shall withhold two percent (2%) tax from all gross invoices to Afghan subcontractors/vendors under this Agreement with active AISA or Ministry of Commerce license. For subcontractors/vendors without active AISA or Ministry of Commerce license, AUAF shall withhold seven percent (7%) "Contractor" taxes per current Afghanistan Tax Law.

Before the signing of this Agreement, the subcontractor/vendor will provide a copy of the organization's AISA or Ministry of Commerce license and TIN (Tax Identification Number). Amounts deducted from the invoices will be forwarded to the Ministry of Finance (MOF) Tax Division credited to the firm's TIN. Records of payments to the MOF shall be maintained on file with AUAF.

4. Penalty Charges

If the Vendor fails to supply the specified commodity/service within the date stipulated, AUAF shall, without prejudice to its other remedies under the Purchase Order/Contract price, as liquidated damages, deduct a sum equivalent to five percent (5%) of the delivered price of the delayed Goods/Services for each week of the delay until actual delivery, up to a maximum deduction of Ten Percent (10%) of the Purchase Order/Contract/Contract value.

5. Source, Origin and Nationality

The vendor may not supply any goods or services manufactured in or shipped from the following countries: Cuba, Iraq, Iran, Laos, Libya, North Korea, or Syria.

6. Inspection

AUAF shall have reasonable time, after delivery, to inspect the service/goods, and to reject acceptance in not conforming to the specifications of Purchase Order and offer. Recovery of the rejected item (s) shall be the sole responsibility of the supplier.

7. Statement of Work/Specification:

The selected vendor shall supply and provide the solid rubber seal strip for PVC windows to AUAF facility department below is the full description.

Specification of Solid rubber seal strip:

- Product: Solid rubber Seal Strip for PVC windows
- Material: EPDM or TPE
- Color and Size: Black with dimensions and color as of sample
- Hardness: 50-80 Shore A
- Application: Window, Door, Mechanical by inserting into the groove of window or door
- Resistance: Good Aging Resistance
- Sealing Resistance: Comprehensive physical mechanical resistance for static and dynamic sealing
- Corrosion: Best Corrosion Resistance
- Best flexibility and elasticity to have convenient installation
- Temperature resistance: -40 to +80 Degree Celsius
- Oil, Fuel, Weathering, noise & ozone Resistance and dust proof



BILL OF QUANTITIES

No.	Description	Qty	Unit	Unit Price \$	Total Price \$
1	Solid Rubber Seal Strip as per above specification	1000	LM		
TOTAL PRICE IN \$					

ADDITIONAL REQUIRED INFORMATION

No	Description / Question	Response
1	Validity of Bid Price:	30 days
2	Delivery Period:	1 week
3	Payment terms:	45 calendar days after receipt of license and proper invoice
4	Warranty:	Required

8. Evaluation Process:

The quotations will be evaluated in terms of fairness, cost-consciousness, and best value to the AUAF considering both technical and cost factors. There may be multiple awards considering the technical compliancy and low price methodology. The award will be to the responsive and responsible offeror that offers best value to AUAF.

AUAF may reject all of the quotations submitted for good cause. AUAF may negotiate price or service provided in terms with one or more of the bidders if it feels that negotiations would improve the chances that AUAF receives a better quotation.

RFQ Conditions:

Administrative Requirements	Valid company business license under the law of country of residence. Appendix A
Evaluation Criteria	Compliance with technical specification stated in the RFQ.
Delivery Term (INCOTERMS 2000)	(door to door Delivery to AUAF)
Delivery Time	Within 1 week after receipt of PO
Warranty	Required
Payment Terms	Within 45 days After Delivery
Validity of Quotation	30 days
Completeness of quotation.	<input type="checkbox"/> Partial bids allowed <input checked="" type="checkbox"/> Partial bids not allowed
Delivery Point	Procurement Department The American University of Afghanistan - AUAF Darul Aman Road, Kabul, Afghanistan
Mode of Transport	Road
Test Reports	N/A
Withholding Tax	Applicable for as per tax law refer to point 3 above.

9. Quotation Submission guidelines:

Quotations should be sent by soft copy only (PDF) to the tender@auaf.edu.af email address from 1:00 PM – 5:00 PM on 10th January, 2021. quotations received after the due date might now be considered.

10. Questions:

You can send your question until 10:00 am 7th January, 2021 to the email address mshahid@auaf.edu.af and CC bhaidari@auaf.edu.af, questions received after the specified time will not be given consideration.

11. Others:

AUAF is a none-for-profit educational institution and expects to be charged no more than standard humanitarian agency rates.

AUAF will not pay any of the bidders' cost of preparing their quotation under this RFQ.

APENDIX A
COMPANY'S BUSINESS LICENSE

Please Attach

