

## Faculty Position Announcement

<b>Adjunct Position Title:</b>	<b>Adjunct Faculty in Political Science – Public Administration- Specialization in Transitional Justice Studies</b>
<b>Reports To:</b>	<b>Chair of the Division of Social Science and Humanities</b>
<b>Reports From:</b>	<b>Chair of Social Science and Humanities Division</b>
<b>Location:</b>	<b>Kabul, Afghanistan</b>
<b>Vacancy #:</b>	<b>AF-N-74-2021</b>
<b>Closing Date:</b>	<b>12-May-2021</b>

### Position Summary

This regular faculty appointment is a part-time, non-tenure-track (adjunct pool) faculty position. Teaching responsibilities include a one or two teaching load consisting of specialization in the field of transitional justice, both introductory and upper-level undergraduate courses, with the potential to optionally teach graduate class in specialization only. In addition to teaching duties, AUAF adjunct faculty will be evaluated on course delivery and content submission and use of the Learning Management System - Canvas.

### Duties and Responsibilities

Faculty fulfil the roles and responsibilities described in the Faculty Handbook and university policies and procedures that detail specific faculty, primarily Adjunct Faculty duties.

With the exception of holidays, university closures, weekends, and other breaks, faculty are expected to be working on campus in Afghanistan during their contract period, including pre- and post-semester faculty workshops and advising. The contractual period extends from one week before the start of the first semester to one day after the end of the semester.

### Teaching and Mentoring

- Teach in specialized field of transitional justice, undergraduate courses in Political Science and/or Public Administration, mostly at introductory, but also advanced levels.
- Teach online or in person, as assigned Undergraduate or Graduate courses per term, evaluating student work and assessing student learning outcomes.
- Hold regular office hours online or in person and work with individual students, acting as academic mentor.
- Remain engaged and current in the academic profession and in their disciplines.

### Scholarship

- Remain scholarly-active, contributing scholarship that goes beyond professional engagement to include the creation of intellectual products that are available to internal and/or external audiences.

### Adjunct Limited Service to University

- Contribute to the overall well-being and development of the university.

- Service to the university includes both internal activities and external outreach on the behalf of the institution.
- Service can take many forms, including fostering collegiality, participating in the life of the university, assisting in curriculum review, participating actively in committee work, developing the capacity of external stakeholders on the behalf of AUAF, consulting and grant-writing for the university and service to the external community.

**Skills:**

- Master's or Ph.D. or other terminal degree equivalent in Political Science, Public Administration or Public Policy in the specialized field of transitional justice (or other *closely* related subjects), from an accredited university.
- At least three years of progressive work and Teaching or training experience in western higher education and evidence of excellence in university teaching or practitioner related public sector experience.
- Excellent oral and written English skills.
- Publications and evidence of professional engagement.
- Experience teaching or training in international, multicultural, developing and/or post-conflict settings preferred.
- A strong sense of values and ethics, consistent with the mandate of the American University of Afghanistan.
- Demonstrated experience with a learning management system, Canvas preferred.
- Fluency in Dari Farsi or in Pashto is desirable, or willingness to learn one of the local languages of Afghanistan.

**Submission Guidelines:**

To apply, please send as a single PDF file format: a cover letter and curriculum vitae (CV), to [jobs@auaf.edu.af](mailto:jobs@auaf.edu.af) the position is open till filed. Please, include Vacancy # “**AF-N-74-2021-Adjunct Adjunct Faculty in POLPAD- Specialization in Transitional Justice Studies**” in the subject line of the email, otherwise the application will not be considered. Applications in languages other than English will not be reviewed. Please be advised that only shortlisted candidates will be contacted. A written test or example of work may be used as a form of screening.

If hired, the successful applicant is expected to provide official proof of academic degrees (transcripts sent from the degree granting school directly to AUAF).

AUAF does not charge recruitment fees to applicants.

AUAF is an equal opportunity employer that values diversity at all levels. AUAF follows a strict non-discriminatory policy in its selection and employment practices. All applicants will receive equal consideration and application from all ethnic, religious and economic backgrounds are encouraged to apply.